

REHOBOTH BAY SAILING ASSOCIATION REGATTA FORM

Must be received for approval by the RBSA Board of Trustees by this date _____

Fleet Name _____ Regatta Date(s) _____

Estimate # of Boats _____ # of Trailers _____ # of Sailors _____

Name/Address/Phone/
e-mail of Fleet Chair _____

Name/Address/Phone/e-mail
of RBSA Chair/Sponsor _____

Race Committee Needed? Yes [] No [] Number of RBSA power boats needed? _____

Will other power boats be brought on-site? Yes [] No [] If yes, how many will require a slip? _____

Regatta Insurance is required. Name of Insurance Co. _____

As a courtesy the Coast Guard should be notified at least 30 days in advance of the regatta by calling their Indian River Station at (302) 227-2439 or 2440 (Chief Ben Huber) Check here if done []

FACILITIES USE PROCEDURES: FOLLOWING THE EVENT THE FLEET IS RESPONSIBLE FOR LEAVING THE FACILITIES IN A CLEAN, SECURE CONDITION AS SPELLED OUT IN THE RBSA CHECKLIST OF RESPONSIBILITIES.

RBSA does not provide plastic/paper plates, cups, utensils, etc.

Check one: Will the cleaning/trash removal be done by the Fleet? [] or by an outside cleaning service? []

Cleaning Service Name/Phone _____
Wisk Broom Cleaning Service does a good job for about \$90 (302) 226-8269.

Is the after hours code needed for clubhouse door locks? Yes [] No [] For the Front Gate? Yes [] No []

DO YOU UNDERSTAND AND ACCEPT THE FACILITIES USE PROCEDURES? Yes [] No []

Estimate # of meals being served per day _____ Est. # of ice bags needed _____

Will Alcohol be Served? Yes [] No [] If yes, a State Permit is Required. Please provide a copy of the permit with this form, or at least one week prior to the event. Alcoholic Beverage Commissioner (302)577-5ABC.

FEES: A Security Deposit of \$500.00 is required to cover any damage to the facility or any cleaning not done as required by the agreement - see **RBSA CHECKLIST OF RESPONSIBILITIES.**

Per-registered boat daily fees are: RBSA Fleet - \$10.00. Outside Fleet - \$15.00 per day. Camping \$5.00 per night

List any other fees attendees will be charged during the event: _____

Additional comments: _____

Print the name of the person submitting this form _____

By signing this form you are accepting responsibility for this event.

Date: ___/___/___ Phone # _____:Signature _____

Rehoboth Bay Sailing Association
P.O. Box 483, Rehoboth Beach, DE 19971 (302) 227-9008

CHECKLIST OF RESPONSIBILITIES FOR APPROVED REGATTAS, EVENTS, & PRIVATE FUNCTIONS AT THE CLUB

Only Life, Sustaining, and Regular Members are eligible to rent the Club facilities.

Off-season, and after hours during the season, the Club is not staffed.

It is the responsibility of the RBSA member approved to hold or sponsor the regatta, event, or private function to be on site during the event and ensure that there is appropriate adult supervision, that the club facilities are protected and that the people in charge of running the event understand and accept the following responsibilities:

CHECK

- The facility must be left in a clean, neat, orderly condition.
- Plastic/paper plates, cups, utensils, etc, are not provided by RBSA.
- The kitchen area must be cleaned with counters wiped down, dishes washed. etc.
- All tables and chairs used should be restacked and put back the way they were prior to the event.
- Any spills or trash on the floor must be cleaned up.
- All trash and trash cans inside and out must be emptied into the dumpster outside the clubhouse.
- Be sure the stove/grill and all lights are turned off.**
- All sliding glass and exterior doors must be closed and locked.**
- The entrance gate must be closed.**
- The event must terminate no later than midnight.

If you decide to hire a cleaning service to clean the clubhouse after your event, **Wisk Broom Cleaning Service, (302) 226-8269**, has been used by other members and does a good job for \$85 to \$95.

NOTE: In-season any damage or needed repairs must be reported to the club manager the day of, or within 24 hours after the event. Off-season when the club is not staffed contact maintenance & safety director Dave Racine (302-645-9263, or Cel 228-9237) or the administrative director Ron Allen (226-0115), regarding and damage or needed repairs.

Signed: _____ Event Date(s): _____
I understand and accept these responsibilities